

SOUTH CAROLINA BOARD OF SOCIAL WORK EXAMINERS
Monday, March 9, 2026 – 10:00 a.m.
Synergy Business Park - Kingstree Building
Upstate Conference Room
110 Centerview Drive, Columbia, SC 29210

Board Members Present

Lynn Melton, Chairperson
D. Scott Stephens, Vice-Chair
Dell Lancaster
Jeff Cameron
Alicia Nix

Absent Members

Jacqueline S. Lowe

SCLLR Staff Members Present

Charlie Gwynne, Esq., Office of Advice Counsel
Sherrie Butterbaugh, Office of Disciplinary Counsel
Yarikza Alexander, Office of Investigations
Pam Dunkin, Board Executive

Present

Creel Court Reporter

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Social Work, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, was posted on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as *present*. All votes referenced herein were unanimous unless otherwise indicated.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Ms. Melton, Chairperson, called the meeting to order at 10:00 a.m.

Approval of the Agenda

MOTION

On the motion of Mr. Stephens, seconded by Mr. Cameron, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lancaster, the board voted unanimously to approve the absence of Jacqueline S. Lowe. The motion passed.

Approval of the Minutes – November 17, 2025

MOTION

On the motion of Mr. Stephens, seconded by Mr. Cameron, the board voted unanimously in favor to approve the November 17, 2025 meeting minutes. The motion passed.

President Remarks – Lynn. Melton

Ms. Melton did not have any remarks for the Board.

Disciplinary Hearings

a. Case# 2024-7 - SOF

Case 2024-7 was continued.

On the motion of Ms. Lancaster, seconded by Ms. Nix, the board voted unanimously to go into Executive Session for legal advice. The motion passed.

On the motion of Mr. Stephens, seconded by Ms. Lancaster, the board voted unanimously to come out of Executive Session and back into Public Session. The motion passed.

b. Case # 2023-33 - SOF

On the motion of Ms. Lancaster, seconded by Mr. Cameron, the board voted unanimously to go into Closed Session. The motion passed.

As to case 2023-33, the Board voted to accept the Stipulation of Facts, found a violation of the practice act, issued a public reprimand, a \$1,000 fine, required Respondent to complete CEU hours, and other terms and conditions known to the Board and Respondent.

On the motion of Mr. Stephens, seconded by Ms. Lancaster, the board voted unanimously to come out of Closed Session and back into Public Session. The motion passed.

c. Case # 2025-1 - MOA

On the motion of Ms. Lancaster, seconded by Mr. Stephens, the board voted unanimously to go into Closed Session. The motion passed.

On the motion of Mr. Stephens, seconded by Ms. Lancaster, the board voted unanimously to go in Executive Session for legal advice. The motion passed.

On the motion of Mr. Stephens, seconded by Ms. Lancaster, the board voted unanimously to come out of Executive Session. The motion passed.

As to case 2025-1, the Board voted to accept the Memorandum of Agreement, found a violation of the practice act, required the Respondent to pay investigative costs, issued a public reprimand, and required Respondent to complete CEU hours

On the motion of Ms. Lancaster, seconded by Mr. Stephens, the board voted unanimously to come out of Closed Session and back into Public Session. The motion passed.

Administrative Reports:

- a. **Office of Investigations and Enforcement (OIE) Report** – Yarikza Alexander, presented the OIE and statistical report as information only to the board.
- b. **Investigative Review Conference (IRC) Report** – Yarikza Alexander, presented the board with three (3) dismissal cases.

MOTION

On the motion of Ms. Lancaster, seconded by Mr. Cameron, the board voted unanimously in favor to accept the IRC recommendations for dismissal of the three (3) cases. The motion passed.

Yarikza Alexander, presented the board with two (2) formal complaint cases.

MOTION

On the motion of Ms. Nix, seconded by Mr. Cameron, the board voted unanimously in favor to accept the IRC recommendations for the two (2) formal complaint cases. The motion passed.

- c. **Office of Disciplinary Counsel (ODC) Report**– Sherrie Butterbaugh, presented the “ODC” report as information only to the board. Mr. Cameron asked if dates for these cases could be reported to the board. Ms. Butterbaugh indicated that this information could be provided to the board.
- d. **Board Executive Reports/Remarks – Pam Dunkin**

Mrs. Dunkin, presented the following items below to the board for informational purposes only.

- Finance Report:
Mrs. Dunkin, addressed the board and provided the report through January 31, 2026.
- CE Broker Report:
Mrs. Dunkin, addressed the board and provided the CE Broker report through February 19, 2026. Mr. Stephens asked why there was a decrease in the number of accounts from October 21, 2025, to February 19, 2026. Mrs. Dunkin said that she would check into this and provide the board with an update.
- Statement of Economic Interest Reports
Mrs. Dunkin reminded board members that their Statement of Economic Interest Reports are due to the South Carolina Ethics Commission by noon on March 30, 2026.
- Review List of New Licensees (In-State and Out-of-State): 10/23/25-2/9/25 (Information Only)
- Review List of S.C. Licensees by County (In-State and Out-of-State) (Information Only)
- Review of Continuing Education Sponsorships Approved: 10/23/25-2/9/25 (Information Only)

New Business

a. Electronic Pocketcards/Wall Certificates – Pam Dunkin

- Ms. Dunkin presented a proposal to the Board to adopt the process of issuing digital pocketcards/wall certificates versus paper pocketcards/wall certificates. The digital process would allow licensees to be able to print these documents themselves which would reduce mailing costs and allow the licensees to get their pocketcards/wall certificates quicker.

MOTION

On the motion of Mr. Cameron, seconded by Ms. Nix, the board voted 3 to 2 in favor to approve the proposal to adopt digital pocketcards/wall certificates. The motion passed.

Public Comments:

There were no public comments.

Adjournment:

Ms. Melton moved to adjournment. On the motion of Mr. Stephens, seconded by Ms. Lancaster, the board voted unanimously in favor to adjourn the meeting. The motion passed.